

30 March 2020

To: Industry Employers and Employees.

COMMUNICATION IN RESPECT OF ACCESS TO THE BCCEI AND OPERATIONS IN LIGHT OF COVID-19

The spread of the COVID-19 virus is having a very real impact on our communities as well as our business environments. Like you and other organisations, we are monitoring information from official health organisations and our Government and planning for business continuity in an ever-changing landscape.

Subsequent to the announcement of the national lockdown, all our offices will be closed for the duration of the lockdown period. We, however, remain committed to our stakeholders and industry, and to this end, all our staff are working remotely from home which means that the BCCEI will continue to assist the industry as far as practically possible. Please rest assured that we have robust contingency plans in place to ensure we are fully available.

Our relationship with you is important. This is an unprecedented time for everyone, and we ask you to stay connected with us and let us know if there is anything, we can do to assist you at this time.

Please find attached the latest TERS guidelines and documents.

As we have entered the 21-day lockdown, please continue to exercise caution and stay safe during this period.

Take care of you and your loved ones, and may God bless you all.

Nick Faasen

BCCEI General Secretary